

Minutes

DIP Change and Advisory Board (DCAB)

Meeting number 18	Venue Hybrid
Date of meeting 9 June 2026	Classification Public

1. Welcome and introductions

- 1.1 The DIP Manager welcomed DCAB members and observers to DCAB018 and confirmed the meeting was quorate.

2. DIP Manager Report (18/01)

- 2.1 The meeting commenced with apologies noted for members on annual leave. Following confirmation that there were no additional matters to address at the outset, the DCAB Chair invited the DIP Manager to present the DIP Manager report.
- 2.2 The DIP Manager provided an update on the August release, confirming that delivery remains on track and currently comprises twelve system changes across the DIP platform and portal. Following development, testing and design reviews, the scope has been refined, with most items either completed or progressing through development and testing. Replay and archive functionality has been removed from the August release pending further work on archive retention requirements. Members were reminded that DCR-0020, which proposed reducing archive retention from two years to ninety days, had been discussed at an ad hoc DCAB meeting on 1 June. Although stakeholders recognised the archive cost challenge, there was insufficient support for the proposal in its current form. Further analysis of replay and retention requirements will therefore be undertaken with industry participants before a revised approach is considered.
- 2.3 The August release backlog was reviewed, including the addition of references linking system changes to their associated DCRs. Seven changes have now been completed, while others continue through development and testing. A DCAB Member asked when final release notes would be published and was advised that these are expected to be issued shortly before go-live, around 18–19 July. The member also requested greater visibility of outstanding DCRs and clarification regarding whether any rule changes were associated with the remaining items. It was confirmed that no substantive rule changes are currently expected, although supporting DCRs will continue to be raised for transparency and auditability purposes.
- 2.4 Further discussion focused on the sender unique reference validation change. A DCAB Member noted that parties required greater clarity on how the validation would operate, particularly regarding alphanumeric requirements and the treatment of hyphens. The DIP Manager confirmed that further discussions would take place with the technical lead upon their return from leave. Another DCAB Member queried the linkage between item 12 and DCR-0020, expressing concern that associating technical preparatory work with the retention period change could be misleading. The DIP Manager acknowledged the point and agreed to review the relationship.
- 2.5 The DCAB Chair summarised the agreed actions, including the publication of release notes, clarification of outstanding document changes associated with the August release, further technical discussions on sender unique reference validation, and review of the relationship between item 12 and DCR-0020.
- 2.6 The DIP Manager then outlined the overall release strategy, confirming that a single consolidated August release remains the preferred approach as it provides longer testing periods and clearer communications. The key focus areas over the coming weeks include release readiness, completion of testing activities, operational

reporting capabilities and the ongoing archive retention review. Replay functionality remains excluded from the August scope until wider policy decisions are agreed.

2.7 An update on end-to-end testing was provided in the absence of the testing lead. Participant testing for the August release will focus on sender unique reference validation, timestamp validation and the new performance dashboard functionality. Timelines for testing activities were presented, including workshops, onboarding arrangements and a five-week testing window extending beyond production deployment. A DCAB Member requested assurance that communications regarding testing would reach all relevant DIP users, particularly those not participating in the Transitional Operations Group. The DIP Manager confirmed that a weekly communications process is already in place using an updated list of all DIP users.

2.8 Deployment plans were reviewed, with testing deployment scheduled for mid-July and production deployment planned for August. It was confirmed that all assurance milestones remain on track and no material risks have been identified.

3. DIP Manager Change Report (18/02)

3.1 The DIP Manager subsequently presented updates on open change requests. Discussions covered DCR-0005, where further engagement with the proposer is required to confirm whether the implemented solution meets expectations. Members requested that outcomes of these discussions be communicated and documented. Updates were also provided on legal drafting, ongoing consultations and November release items, with technical questions on recent changes to be addressed once relevant experts return from leave.

4. DIP Manager audit

4.1 The DIP Manager presented proposals regarding the DIP Manager audit requirements. Following discussions with Ofgem and internal stakeholders, it was proposed that the first audit should commence after completion of the first full DIP year and retrospectively cover the eighteen-month period from August 2025 to March 2027. This approach was considered more appropriate than conducting a partial-year audit. Members were invited to raise concerns, but no objections were expressed, and the proposal will now progress through the formal change process.

5. DIP Manager assurance update

5.1 The DIP Manager provided an assurance update and advised that, from the following month, confidential assurance papers identifying non-compliant DIP users would be shared with DCAB members. Persistent issues would subsequently be reported through an unrestricted version of the paper. Feedback on the proposed reporting template was invited.

5.2 The DCAB Chair sought confirmation that previous actions relating to meeting minutes had been completed, and members raised no concerns.

5.3 During Any Other Business, a DCAB Member raised the requirement for an annual DIP AGM. The DIP Manager confirmed that the AGM is currently being planned for August and will likely coincide with the availability of enhanced reporting information. Venue arrangements are still being considered due to ongoing building works at Elexon. Members will be notified once dates are confirmed to allow sufficient notice for diary planning.

5.4 A further question was raised regarding progress on the consequences paper, and the DIP Manager confirmed that delivery remains on schedule for the end of June. The possibility of aligning future audit reporting with the AGM was also discussed and will be considered as plans develop. DIP Manager Edet presented the DIP Manager report for the March release, confirming the overall readiness position. The deployment was scheduled for 12 March between 1:00 pm and 3:00 pm, subject to CAB approval. All in-scope development and deployment activities had been completed, with System Integration Testing (SIT) and User Acceptance Testing (UAT) concluding without any material issues. The release will proceed as a single consolidated deployment aligned to the standard release cadence, with all governance checkpoints completed and release artefacts published. From a risk perspective, no high-severity defects or rollback triggers were identified, and monitoring arrangements were confirmed. Overall, the release remained on track.

6. Actions

Action	Owner	Due
Publish final August Release Notes ahead of go-live.	DCAB Secretary	August 2026
Improve visibility of DCRs and document changes associated with the August release.	Service Owner	August 2026
Provide further clarification on sender unique reference validation requirements.	DCAB Secretary	August 2026
Review whether archive-related technical work should remain linked to DCR-0020.	DCAB Secretary	July 2026
Engage with the proposer of DCR-0005 and communicate the outcome to DCAB members.	DCAB Secretary	August 2026

7. Next Meeting

7.1 Tuesday 14 July 2026.